

	b	What is flow of communication? Discuss any four	07
Q-3		Attempt all questions	(14)
	a	Explain the level of communication.	07
	b	Differentiate between verbal and non –verbal communication with examples.	07
Q-4		Attempt all questions	(14)
	a	‘Noise’ as a barrier to communication .Prove the statement and provide the suitable example.	07
	b	You are going visit an outdoor location How you would prepare for it? Write in about 10 sentences.	07
Q-5		Attempt all questions	(14)
	a	What is reading? Explain its cohesive devices with examples.	07
	b	Differentiate between drafting and revising.	07
Q-6		Attempt all questions	(14)
	a	What do you understand in non-verbal communication? Explain in detail.	07
	b	What are differences in oral and written communication?	07
Q-7		Attempt all questions	(14)
	a	Put appropriate punctuations where necessary. bravo well done son today i am indeed happy you have broken all the records of marks my son you did excellent work now i can declare to all see my son is not mischievous he is not dull he is such a genius like albert einstein	07
	b	Distinguish between skimming and scanning .Provide an example for each	07
Q-8		Attempt all questions	(14)
	a	Your brother has successfully completed BBA and going to abroad for further study. Draft a farewell speech for him.[minimum 10 dialogues]	07
	b	Construct a coherent paragraph on ‘Business Administration’ need of an hour.	07

